

The Ivers Good Neighbour Scheme

Minutes of the 14th Meeting of the Management Committee held on Friday 14th November 2017 at 21 Bathurst Walk, Richings Park, at 10.00am

Present: Mike Kennedy, Chair; Chris Jordan, Hilary Quincey and Graham Young.

Apologies for absence were received from Michele Needleman and Christine Gardner (SBDC)

106. Minutes

The minutes of the previous meeting held on 13 October were agreed as a true record.

107. Matters Arising from the previous meeting

Reaching out into the community

- (a) Mike had messaged both the Iver and Iver Heath Community Groups on Facebook following completion of the 50th client journey. Our own website needs updating to reflect our expansion of the scheme to cover hospital visits, and other option discussed later on at the meeting, (see minutes below), while the contact details need changing by removing Mike's mobile number and replacing this with the generic telephone number 01753 358101. Our website should also make reference to our participation in the Chiltern and South Bucks Lottery. **ACTION: Graham**
- (b) Graham's talk to the WI on 13 November was well received although no new volunteers came forward for registration at the meeting. Mike will be talking to the Iver Mobility Club on the 27th November while the talk to Langley & Iver Rotary Club is still to be arranged. Chris is willing to speak to this group.
- (c) There was good coverage of the IGNS in the *In and Around* magazine (November issue)
- (d) Chris was able to organise distribution of the new poster - *Good Neighbours Wants YOU!* on the parish notice boards.
- (e) Further good coverage of the IGNS was published in the *Slough Observer*
- (f) Iver PC Christmas Tree Festival on 8-10 December. Chris had kindly supplied some decorations and Michelle had previously offered a tree and festive lights. There would be a further opportunity to promote the IGNS on 25th November at the Iver PC Christmas lights switch-on.
- (g) Graham confirmed he will be attending the Patient Participation Group (PPG Iver Medical Centre) on 30 November

108. Volunteer drivers

Recruitment of new volunteer drivers remains an issue although one new person, Olivia Mahon, has come forward. Graham offered to research the National Volunteers websites to see whether the IGNS could be promoted through this channel. **ACTION: Graham**

109. Financial report

(a) Graham gave a financial report on the activities to date as set out below:

Good Neighbour Scheme

Monthly Totals Jan-17 to Dec-17

VAT: Included

Class	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Total
Start Balance	0.00	-22.50	-22.50	601.50	42.54	2,760.22	2,609.55	2,325.08	2,393.24	2,395.52	2,382.27	2,382.27	0.00
x0 Transfer													
a9 ADMINISTRATION													
a1 Printing & Publicity	-22.50		-26.40	-171.91			-261.84						-482.65
a2 Driver Training			-4.02	-250.00		-135.00							-389.02
a3 Insurance				-109.72									-109.72
b9 Telecoms													
b1 Virtual Number			-60.00	-3.33	-7.32	-15.67	-15.78	-16.09	-15.92	-16.25			-150.36
b2 SMS messaging				-24.00			-24.00			-24.00			-72.00
r9 Income													
r1 Grants			714.42		2,725.00								3,439.42
m1 Mileage Expenses							-23.85	-33.75	-37.80				-95.40
m2 Mileage Donations							41.00	118.00	56.00	27.00			242.00
End Balance	-22.50	-22.50	601.50	42.54	2,760.22	2,609.55	2,325.08	2,393.24	2,395.52	2,382.27	2,382.27	2,382.27	2,382.27
Income	0.00	0.00	714.42	0.00	2,725.00	0.00	41.00	118.00	56.00	27.00	0.00	0.00	3,681.42
Expenditure	-22.50	0.00	-90.42	-558.96	-7.32	-150.67	-325.47	-49.84	-53.72	-40.25	0.00	0.00	-1,299.15
Cash Flow	-22.50	0.00	624.00	-558.96	2,717.68	-150.67	-284.47	68.16	2.28	-13.25	0.00	0.00	2,382.27

(b) **Chiltern and South Bucks lottery** Following successful registration of the Chiltern and South Bucks lottery, the expected income this will generate is £364 per annum.

(c) **Co-op** Hilary had spoken to the Co-op but unfortunately their selected good causes have been chosen for 2018, added to which we need to have charitable status. They did however encourage us to ask for contributions towards our fundraising efforts.

(d) **Iver United Charities** Mike reported that following an application to the Iver United Charities for a grant towards our telephone expenses in 2017/18, an award of £200 had been made.

110. Activity report

(a) **Issues with clients** – Wexham Park Hospital no longer provides free parking for blue badge holders while parking charges apply after 20 minutes, £3.30.

(b) **New protocol** – This has been amended

111. Charitable Status

No further progress has been made on this while Graham has been away on holiday. **ACTION: Graham**

112. Kings Church and Jubilee Pavilion

Following a request from the Kings Church for drivers to transport clients to the Thursday morning coffee club, (and the Iver PC monthly Coffee morning), it was agreed that we would provide these additional services subject to the availability of drivers. Clients would need to first register in the usual way.

113. Iver Community Library

Opportunities to transport residents, especially those living in Richings Park, to the new library in Iver Village were discussed. As part of our overall ethos of reaching out into the community and helping people who are housebound, it was agreed that IGNS would provide this additional service subject to the availability of drivers. Clients would need to first register in the usual way.

114. Date and place of next meeting

Thursday 11 January at 10.00am at 21 Bathurst Walk, SL0 9AS – courtesy of Hilary and Mike Quincey.

Distribution: Chris Jordan; Mike Kennedy; Michele Needleman Hilary Quincey; Graham Young; and all volunteers

cc to J Austin-Lavery (Bucks CC); D Game (Community Impact Bucks) Emma Woodbridge (Iver Heath Medical Centre); Anita West (Iver Medical Centre); David Whittaker (Wye Valley Volunteers); and Kathryn Pike for publication on <http://theivers.org.uk/> (thank you Kathryn)