

The Ivers Good Neighbour Scheme

Minutes of the 9th Meeting of the Organising Committee held on
Thursday 22 June 2017 at 21 Bathurst Walk, Richings Park at 10am

Present: Mike Kennedy, Chair; Chris Jordan, Hilary Quincey and Graham Young.

In attendance John Gill and Jacqueline Austin-Lavery

Absent: Paul Griffin

71. Minutes

The minutes of the previous meeting held on 25 May were agreed **as** a true record save for the inclusion of an acknowledgement to Chris for producing a scheme of suggested donations for hospital trips.

72. Matters Arising from the previous meeting

The demand for trips to the medical centres has been low. Jacqueline acknowledged that take up is generally slow whenever a new scheme is launched and praised the group's decision to extend the scheme to include hospital appointments taken at the last meeting. John sought clarification on this point including referrals from GPs and the named hospitals referred to in the minutes. It was agreed that flexibility was the key driver while the GNS is still evolving.

Mike reported that his recent job to Wexham Park Hospital had been a success.

Drivers would be reimbursed their out of pocket expenses for hospital visits although clients would be expected to pay for any car parking charges. Jacqueline offered to investigate whether volunteer car schemes would be allowed free parking permits.

ACTION: J A-L To investigate

A supply of publicity leaflets would be left in surgeries to promote the scheme and help attract new clients

73. The Ivers family Fun Day Saturday 8 July

Bob Colwell of Sign Craft has agreed to produce a banner for the GNS to promote the scheme at the Ivers Family Fun day, free of charge. It was agreed to purchase a pop up gazebo at a cost of £85 for this and future events. Chris, Hilary and John all volunteered to help out on the stall from 12-4pm. A table and folding chairs would be required on the day. **Action: GY and HQ**

74. Co-ordinator support session

The salient points from the coordinators training session were shared with the group. We need to proactively get out into the community and attend sheltered homes, speak with housing associations; attend flu jab clinics, coffee mornings and church lunch clubs; speak with PCSO's and District Nurses and other organisations such as Bucks Vision and Iver Mobility Club to make sure as many people as possible is

aware of the GNS. It was agreed to pick up this point after the Fun Day **ACTION: ALL**

A follow-up letter individually addressed to GPs would also ensure the GNS is kept in the forefront of doctors' minds when thinking about patients who need transport

ACTION: HQ

Other suggestions included an email newsletter and attendance at conference workshops for GNS in the area to establish and share best practice

75. Financial Update

Graham gave a resume of the financial position to 17 June. This included:

Printing and publicity costs of £221

Driver training costs of £389

Insurance £110

Telecoms £95

Grants received: £3,439

Balance in hand £2,625

76. Date of Next Meeting

Date of next meeting Thursday 13 July at 10.00 at 21 Bathurst Walk, SL0 9AS – courtesy of Hilary Quincey

Distribution: Paul Griffin; Chris Jordan; Mike Kennedy; Hilary Quincey; Graham Young; and all volunteers

cc to J Austin-Lavery (Bucks CC); D Game (Community Impact Bucks) Emma Woodbridge (Iver Heath Medical Centre); Anita West (Iver Medical Centre); David Whittaker (Wye Valley Volunteers); and Kathryn Pike for publication on <http://theivers.org.uk/> (thank you Kathryn)