

The Ivers Good Neighbour Scheme

Minutes of the 11th Meeting of the Management Committee held on
Thursday 17 August 2017 at 21 Bathurst Walk, Richings Park at 10am

Present: Mike Kennedy, Chair; Chris Jordan, Hilary Quincey and Graham Young.

In attendance Michele Needleman

Absent: Paul Griffin

1. Minutes

The minutes of the previous meeting held on 13 July were agreed as a true record.

2. Matters Arising from the previous meeting

- (i) **Driver's Expenses Form** Michele asked for an electronic version of the Driver's Expenses Form. **Action: Mike to circulate a copy to all drivers.**

- (ii) **Reaching out into the community** Michele clarified the position regarding the Slough Freegle Group mentioned at our last meeting. This group doesn't promote volunteering as such; Bucks Vision enlists recruits through word of mouth from those people who use the freegle group. It was agreed to make better use of social media and direct approaches to local community and voluntary groups. A simple pamphlet could be produced and used to talk about the scheme to local groups. **Action: Mike to make telephone contact with local groups and obtain a list of dates when IGNS could address each group.**

- (iii) **Letters to GPs** Hilary confirmed that she had written to local GPs explaining the IGNS and encouraging GPs to seek potential patients to sign up. Meanwhile, Michele has dropped off application forms to the surgeries to generate new client take-up.

3. Volunteer drivers

The importance of keeping our volunteers in the loop was stressed; meetings are now open to all volunteers. **Action: Mike to make personal contact with those volunteers we have not heard from recently.**

John Gill had previously sought clarity on the scope of IGNS which appears to have been extended. Graham explained that the LAF grant received covers Wexham and The Ivers therefore it is wholly appropriate for us to extend our boundary to cover The Orchards which is in Wexham parish.

4. Activity report

Currently we have 29 registered clients and 8 drivers. We have completed 26 trips to date. A further article in the *In and Around* magazine informing residents of the growth of the IGNS was considered a good idea. Graham is away from 4th -14th September. Michele offered to provide cover during this period and Graham agreed to give the necessary training.

5. Charitable Status

Graham has completed this application. Given Paul Griffin's prolonged absence from the Management Committee, it was agreed that Chris Jordan be appointed the fourth Trustee.

6. Financial report

Graham and Mike opened the donations envelopes and recorded the contributions received.

7. Any Other Business

- (i) **Trips to Wexham Park Hospital** Michele suggested that anyone driving clients to Wexham Hospital can avoid the grief of finding a parking space and avoid parking charges altogether, simply by dropping clients off at the hospital entrance and go for a coffee at Pinewood Nursery a minute down the road. The client can simply call you when they are ready to be collected or they could ask a member of staff to call you on their behalf.

- (ii) **BucksVision** Michele wondered whether IGNS would be willing to extend the scheme and transport local clients who are members of BucksVision once a month to Stoke Poges , St Andrews Church Hall. BucksVision is the local vision impairment charity supporting people with sight loss across Buckinghamshire. Currently, there are 5 local residents who need transportation. Graham has spoken to the Treasurer of BucksVision who has

agreed to reimburse IGNS the same mileage rate paid to the volunteer drivers, 45p per mile. Michele currently takes 3 residents and she wondered whether IGNS would be willing to take the other 2 who live in Marina Way and Dutton Way . **Unanimously agreed.**

- (iii) **Relocation.** Michele indicated that she could be moving to Uxbridge but would still continue as a volunteer.

8. Date and place of next meeting

Friday 15 September at 3.00pm at 21 Bathurst Walk, SL0 9AS – courtesy of Hilary and Mike Quincey

Distribution: Paul Griffin; Chris Jordan; Mike Kennedy; Hilary Quincey; Graham Young; and all volunteers

cc to J Austin-Lavery (Bucks CC); D Game (Community Impact Bucks) Emma Woodbridge (Iver Heath Medical Centre); Anita West (Iver Medical Centre); David Whittaker (Wye Valley Volunteers); and Kathryn Pike for publication on <http://theivers.org.uk/> (thank you Kathryn)